



New Zealand Bowhunters Society Constitution and Rules

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NZ BOWHUNTERS SOCIETY CONSTITUTION AND RULES

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CODE OF ETHICS

1. All members must carry signed membership cards for presentation when required. Our badge is not proof of being financial.
2. No member to hunt or stalk on property without permission of the owner or occupier on each and every occasion.
3. No member to carry a bow on public land administered by the Department of Conservation, in National Parks, or any other reserves without a permit from the appropriate authority.
4. All members must ensure that camp fires are properly extinguished, and are to observe the greatest caution against starting of grass or scrub fires. In general fires are not permitted on public conservation land except for permanent fireplaces in DOC huts and also designated fireplaces at DOC campsites if there is no fire ban in place. Check the DOC website for full details.
5. All huts and their contents, including cooking utensils, must be left in a clean and orderly condition, a plentiful supply of firewood to be left for the next occupier. On leaving, perishable food to be burned or buried, and not left to encourage vermin. Any supplies found in huts must not be used.
6. Care must be taken not to disturb stock. Members are requested to assist stock in distress. In serious cases the property owner or occupier must be notified.
7. Members should become familiar with boundaries and avoid trespassing on other properties where consent has not been obtained.
8. All gates are to be left as found, that is whether open or shut.
9. In the desire to be sportsman-like all members shall, as far as practicably possible, always endeavour to obtain a quick clean ethical kill, and with this object in mind use equipment that is fit for purpose and which in all situations functions to its full potential.
10. Any animal which is wounded is to be located and killed. All bowhunters in the immediate locality must cease their operations to concentrate on the wounded animal. Only after sincere and unavailing efforts have been made to locate the animal without success may the chase be abandoned.
11. In the event of more than one bowhunter shooting an animal the first arrow to strike shall decide the claim.
12. All members must abide by the judicial laws of New Zealand, as they apply to bowhunting.
13. Members shall agree to abide by the aims and objects, ethics, and rules of the Society and any further rules of amendments that may be deemed necessary by the Society.
14. It is not the intention to list a host of musts and must nots, to lay down a series of hard and fast rules to govern this form of archery but rather encourage our members to be sportsman-like. It is felt that any rule or law governing hunting that cannot be enforced is weak and irritating.
15. Good hunting manners, a sense of responsibility, pride of membership and love of the outdoors is of greater value than a book full of rules. In this Society the onus is on the sportsman to act in a sportsman-like manner.

RULES

These rules are in three sections under the following headings.

- 1. NZBS RULES FOR: GAME**
- 2. NZBS RULES FOR: TOURNAMENT**
- 3. NZBS RULES FOR: SOCIETY
(OFFICE HOLDERS RULES)**

Note: These Rules can only be changed through a General Meeting or by a 2/3rd majority of the Committee (present and voting), subject to ratification by the Society at the next General Meeting.

1. NZBS RULES FOR: GAME

1.1 BOW DEFINITION

A bow shall be defined as a long bow, recurve bow or compound bow that is hand held and hand drawn and that has no mechanical device to enable the hunter to lock the bow at full or partial draw (other than energy stored by the drawn bow, no device to propel the arrow will be permitted.)

This does not prohibit the use of release aids.

1.2 FAIR CHASE RULES

There are three sets of Fair Chase Rules; Big Game Animals, Big Game Fish and Small Game.

1.2.1 FAIR CHASE – BIG GAME ANIMALS

Game must not be restricted in any way that gives the Bowhunter an unfair advantage (eg. Water, mud, snow, traps, snares, fences or yards). This includes Hunting Ranches or Safari Parks where the game is restricted.

Game must not be shot with the use of projected artificial light, such as spotlight or vehicle headlamps.

Game must not be shot from a power vehicle or boat or aircraft.

Game must not be taken with the use of a power vehicle, boat or aircraft for herding or driving or directing.

Game must not be shot with the use of Night Vision optics, Thermal Imaging equipment or Unmanned Aerial Vehicles (Drones)

Game must not be protected, nor held in Game Reserves, Sanctuaries or Deer farms.

Game must not have been bred in captivity.

The use of poison, exploding arrow heads, tranquilizers or the direct assistance of firearms is prohibited.

Young animals still reliant on their mother are not to be taken.

Hunting with dogs is prohibited, however a dog may be used to find a lost animal and if found dead the animal can be claimed.

Game must not be taken under any other condition considered by the Committee as unsportsmanlike.

No members to carry a bow in DOC Lands or National Parks, or any other reserves without a permit from the appropriate authority.

Code of Ethics and Game Award rules apply at all times.

1.2.2 FAIR CHASE – BIG GAME FISH

Fish cannot be restricted by nets or traps either natural or manmade.

Fish may be gaffed or drowned to affect its landing or dispatch.

Fish must be unprotected by law and in legal waters.

Fish must not be taken with the assistance of explosives, power heads, firearms or harpoons.

Arrows must not exceed one metre in total shaft length.

Fish must not be shot with the use of projected artificial light.

Witnesses must witness weighing of fish plus verify measurements as in diagrams on the claim form and must be satisfied that tapes and scales used are accurate. Also check that equipment and method used is consistent in every respect to the specifications on the claim form.

Fish must not be taken under any other condition considered by the Committee as unsportsmanlike.

NZ Fisheries regulations apply at all times.

Code of Ethics and Game Award rules apply at all times.

1.2.3 FAIR CHASE – SMALL GAME

Game must not be restricted in any way that gives the Bowhunter an unfair advantage (eg. water, mud, snow, traps, snares, fences or yards). This includes Hunting Ranches or Safari Parks where the game is restricted.

Game must not be taken with the use of a powered vehicle for herding or driving or directing.

The use of poison, exploding arrow heads, tranquillizers or the direct assistance of firearms is prohibited.

Game must not be protected or farmed.

Small game animals must not have been bred in captivity.

Young animals still reliant on their mother are not to be taken.

Game must not be taken under any other condition considered by the Committee as unsportsmanlike.

For fish, NZ Fisheries regulations apply at all times.

Code of Ethics and Game Award rules apply at all times.

1.3 AWARDS SYSTEM

Big Game Award – is a metal pin depicting a stag’s head.

Small Game Award – is a metal pin depicting a rabbit.

First Award	-	White
Second Award	-	Black
Third Award	-	Blue
Fourth Award	-	Red
Fifth Award	-	Gold

No game shot outside of New Zealand will be eligible.

No more than one Bowhunter may claim for the same animal.

Any Bowhunter gaining all five awards in both Big and Small Game will be entitled “**Master Bowhunter**” and presented with a Master Bowhunter Award.

All game claims are subject to ratification by the Committee. The more proof to support a claim the easier it is for the Committee to accept.

Claim form hunting location entry should include either name of block, reserve, park, forest, range, nearest landmark or township. However a Bowhunter wishing to protect a “secret” hunting area can give the exact hunting location information in confidence to the Game Recording Officer. The Game Recording Officer can accept the claim on this basis or inform the hunter it must go before the committee for their judgment.

A witness signature or photo is required for all Big Game Animal and Fish claims. Any exceptions may be accepted at the discretion of the Committee.

Only claims on the official forms supplied will be recognized and these must be in the Game Recording Officers hands **within 30** days of kill.

1.3.1 BIG GAME SPECIES

Big game animals: Tahr, Chamois, Red deer, Fallow deer, Sika deer, Sambar deer, Whitetail deer, NZ Wapiti, Wild Pig (15 kg or over), and Wallaby.

Big game fish: Shark (20 kg or over), Stingray (20 kg or over) and Kingfish (15 kg or over).

Game taken with the aid of artificial light is not eligible as Big Game.

1.3.2 BIG GAME AWARDS

For a Big Game Award, only one kill is needed. Any subsequent award must be for a different species. All big game species listed above are included in the award system with the exception of Sharks and Stingrays, and there are special rules for Wild Pigs and Red deer (see below).

Wild Pigs: to gain a big game award for a wild pig the minimum weight is 30 kg.

Red Deer: To gain a big game award for a red deer it has to be shot on public conservation land, the hunter must have a current DOC hunting permit for the area where the animal was shot and the permit number must be entered on the claim form.

1.3.3 SMALL GAME AWARDS

A member must shoot game to the required number of points as follows:

First Award		20 points
Second Award	(an additional)	30 points
Third Award	(an additional)	50 points
Fourth Award	(an additional)	70 points
Fifth Award	(an additional)	100 points

On each award, only 20 points may be gained for any one species. However, points in excess of 20 will be carried over to the next award.

Small Game Points Table

Animals:

Wild Pig (under 15kg)	10
Ferret	8
Stoat	8
Weasel	8
Goat	5
Hare	5
Wallaby (see below)	5
Rabbit	2
Possum	1
Rat	1

Fish:

For those species covered by New Zealand Fisheries Regulations, legal bag limits and minimum length apply; otherwise the minimum length is 250mm

Kingfish (under 15kg)	10
Shark (under 20kg)	10
Dogfish	8
Kahawai	8
Snapper	8
Stingray (under 20kg)	5
Grass Carp	5
Barracouta	4
John Dory	3
Mullet	3
Trevally	3
Blue Cod	2
Butterfish	2
Kelp Fish	2
Mackerel	2
Parore	2
Koi Carp	1
Flounder	1
Octopus	1
Sole	1
Eel	1
Any other fish	1

Birds:

Rook	5
Magpie	5
Peacock	5
Myna	2
Turkey	2

Wallaby

Wallabies shot at night using any form of artificial light are small game animals; all others are big game animals.

1.3.4 ADVANCED SMALL GAME AWARD SYSTEM

This is designed to provide further challenges for those bowhunters who have gained their 5th Small Game Award. The emphasis is on shooting a variety of game and only one of each species listed needs to be shot.

The awards are:

ANIMAL: One each of Small Game Pig, Small Game Wallaby, Goat (minimum spread 760mm or 30 inches), Hare, Rabbit, Possum, Rat and any one of Ferret, Weasel or Stoat, a total of eight animals.

BIRD: One each of Magpie, Myna and Turkey plus either a Peacock or a Rook, a total of four birds.

FISH: One each of Small Game Stingray, Barracouta, Mullet, Parore, Flounder and any five of the following species: Small Game Shark, Kingfish, Stargazer, Kahawai, Snapper, John Dory, Mackerel, Trevally, Eel, Blue Cod, Sole, Butterfish, Octopus, Squid, Koi Carp, Grass Carp, Dogfish, a total of ten fish. (Any other species of fish claimed which the Committee considers merits inclusion will be added to this section).

All game for these awards should be claimed on the usual Small Game claim forms. In the case of Goat the measurement should be noted on the claim form and witnessed.

1.3.5 ADVANCED BIG GAME AWARD

This is designed to provide further challenges for those bowhunters who have gained their 5th Big Game Award.

The first of these awards is the “6 species” award and requires the hunter to claim six different big game animal or fish species (starting from scratch). All game on the big game species list as

per section 1.3.1 above is eligible (including Sharks and Stingrays). The Red Deer restriction is removed and the minimum weight for Pigs is reduced to 15 kg.

Subsequent Advanced Big Game Awards are given for 7 species, 8 species etc. In each case the hunter will start from scratch on the completion of an award, game is not carried forward.

1.3.6 SALTWATER TRIPLE CHALLENGE

This is a bowfishing award, the requirements are:

1. Shoot and claim one kingfish, one snapper and one kahawai.
2. This challenge is open to all members, and there is no time limit.
3. NZ Fisheries regulations apply.
4. All fish to be claimed on our normal claim forms.

1.3.7 SPECIAL AWARDS

The Committee can award NZBS Special Awards for any outstanding bowhunting achievement during the year. All special awards must be voted on by the Committee with disclosure not until presentation at the AGM.

1.3.8 DISCIPLINE

Any member expelled from the Society for falsifying a game claim shall lose any Game Awards and Records.

1.4 RECORD BOOK

To be eligible for the Record Book, all trophies must be claimed on the appropriate claim form with all details filled in and at least one witness. Note that this applies to all entries including goats. The claim must be ratified by the NZBS Committee before the Trophy is eligible to be entered.

The Record Book will contain details of the top ten trophies for each Big Game Animal species recognized by the NZBS (except Wallabies) and for Goats and Sheep. Where there are less than ten for any deer species the Trophy must meet have at least 2 pts per antler (ie spikers excluded).

Douglas Score measurement rules will be used for all Record Book entries. As per Rules 1.8

All Record Book entries must be presented to an NZBS Annual Tournament after the claim has been passed by the Committee. However this does not have to be the Tournament immediately after the game was shot. The trophy can be presented at a subsequent Tournament and once presented will become eligible for the Record Book. The actual measurement may be done prior to the Tournament if authorized by the Committee (eg. when the Trophy is to be mounted).

The Record Book will be updated each year immediately after the Tournament and the changes notified to the next Committee meeting and noted in the minutes.

Photographs of the Trophy are compulsory for the Record Book. These may be taken at any time (eg, when the Trophy is on display at the Tournament) but every effort should be made to provide photographs of the game animal itself.

1.5 FISH BOOK

To be eligible for the Fish Book all trophies must be claimed on a Big Game Fish claim form with all details filled in and a least one witness.

The Fish Book will contain details of the top ten trophies of the following fish species:

- Koi Carp
- Grass Carp
- Eagleray
- Eel (this section is now closed)
- Kingfish
- Shark (Big Game, each species)
- Snapper
- Stingray (Short tailed and Long tailed combined)

The ranking will be by live weight (ie, ungutted). This weight and other measurements required (as per Big Game Fish claim form) must be accurate and must be witnessed.

Photographs of the Fish are compulsory. These must be supplied before the Trophy is eligible for the Fish Book.

The Fish Book will be updated each year immediately after the Tournament and may also be updated during the year if authorized by the Committee. Changes are to be notified to the next Committee meeting.

1.6 BOWHUNTER OF THE YEAR

This is the premier annual award of the New Zealand Bowhunters Society. It is decided by the allocation of points for the various game trophy divisions and for entries in the Record Book or Fish Book during the year as follows:

For each of the Game Trophy divisions listed below:

1 st Place	10 points
2 nd Place	6 points
3 rd Place	3 points

Sayer-Webster Trophy	Most Big Game
Gary Cryer Trophy	Most Deer
Henwood Small Game Trophy	Most Small Game
Bruce Fletcher Fish Trophy	Most Fish
Ingerson Shield	Best Antlers
Red Stag Trophy	Best Red Stag (subject to special rules)
Norman Douglas Memorial Trophy	Best Fallow Buck (subject to special rules)
Department of Conservation Trophy	Best Deer taken on Public Conservation Land (subject to special rules)
Seccombe Trophy Shield	Best Wild Pig
Les Hart Shield	Best Goat
Lance Henwood Trophy	Best Skin
Mountain Trophy	Best Tahr or Chamois
Big Game Species Trophy	Most Species Big Game
Reuben Mills Small Game Variety Shield	Most Species Small Game

For each entry in the Record Book or Fish Book during the year (limited to one per species)

1st Place – 10 points	6th Place – 5 points
2nd Place – 9 points	7th Place – 4 points
3rd Place – 8 points	8th Place – 3 points
4th Place – 7 points	9th Place – 2 points
5th Place – 6 points	10th Place – 1 point

The placings will be as at the time the game was shot. In the case of a Bowhunter gaining two or more entries in the Record Book for the same species, only the highest entry will count.

The Red Stag Trophy if awarded counts 10 points only for best Red Stag, there are no second or third placings. This trophy will count only once with no additional points for any placing in the Ingerson Shield.

The Norman Douglas Memorial Trophy if awarded counts 10 points only for best Fallow Buck,

there are no second or third placings. This trophy will count only once with no additional points for any placing in the Ingerson Shield.

The Department of Conservation Trophy if awarded counts 10 points only for best Deer taken on Public Conservation Land; there is no second or third place. This trophy will count only once with no additional points for any placing in the Ingerson Shield or other trophy competitions.

The points for the above two sections will be added together and the Bowhunter with the highest total will be entitled "Bowhunter of the Year".

1.7 GAME TROPHY LIST

To qualify for game trophies, all game must be claimed and passed by the Committee. The qualification period will be from closing date to closing date of each Tournament. Antlers, tusks, horns and skins must be made available for judging at the AGM venue and must be presented in a clean and acceptable condition to be eligible for either game trophies or inclusion in the Record Book. Failure to comply will see the trophy disqualified. Douglas score measurement rules will be used as per rules 1.8, however the actual measurement may be done prior to the Tournament if authorized by the Committee (eg when the trophy is to be mounted).

INGERSON SHIELD:

Best deer any species- 1st place using the Douglas Score inter-species comparison system, if there are no antlers present, heaviest deer skin.

WAKEFIELD ENTERPRISES CUP:

Best deer any species – 2nd place using the Douglas Score inter-species comparison system, if there are no antlers present, heaviest deer skin.

MOUNTAIN TROPHY:

Best Tahr or Chamois using the Douglas Score inter-species comparison system, if there are no horns present, heaviest skin.

RED STAG TROPHY:

Best Red Deer Stag – 1st Place

NORMAN DOUGLAS MEMORIAL TROPHY:

Best Fallow Buck – 1st Place

DEPARTMENT OF CONSERVATION TROPHY:

Best deer taken on Public Conservation Land – 1st Place using the Douglas Score inter-species comparison system. A condition for inclusion is that the hunter must have a current DOC hunting permit for the area where the animal was shot, and the permit number must be entered on the claim form.

SECCOMBE TROPHY SHIELD:

For the best Wild Pig, tusks (boars only) must be drawn. If no tusks present, heaviest pig judged from game claim forms will be eligible.

LES HART SHIELD:

For the largest set of Goat horns

LANCE HENWOOD TROPHY:

For the best prepared skin on show at the Tournament and judged hair side upwards, judges to be appointed by the Committee. Only bowshot game claimed through the Committee during the preceding year is eligible, but some leeway is allowed for skins not cured/tanned in time for the previous competition, bowhunters claiming animals to do own skinning and all other preparation of skin.

Points scored as follows:

Original choice – condition of skin, fur quality, colour, markings etc, maximum 20 points

Skinning – original cutting and skinning out, maximum 25 points

Preparation and Presentation – preparation of skin for display and competition (curing/tanning process not taken into account) maximum 15 points

KEVIN WILLIAMSON TROPHY:

For the Junior Bowhunter of the Year, eligible for all juniors and any members having their 17th birthday since the previous tournament, to be competed for points gained in the following divisions:

Henwood Small Game Trophy

Bruce Fletcher Fish Trophy

Sayer-Webster Trophy (most big game points)

Gary Cryer Trophy (most deer)

Scoring system to be used for junior placings in each of these trophies is:

1st – 10 points

2nd – 6 points

3rd – 3 points

STEVE BOYD TROPHY:

For the most big game species, game categories as per the big game list with Sharks split into their individual species and Wallabies divided into North and South Island. Tiebreaker to be the total big game points for the species shot.

REUBEN MILLS SMALL GAME VARIETY SHIELD

Most species small game as per the small game list, tiebreaker to be the total small game points for the species shot.

SAYER-WEBSTER TROPHY

For the highest number of points gained for big game shot. As a tiebreaker the most variety:

Points are:

Chamois	10
Rusa	10
Sambar	10
Tahr	10
NZ Wapiti	8
Sika	6
Whitetail	6
Fallow	5
Red	5
Pig	5
Kingfish	4
South Island Wallaby	2
Stingray	1
Wallaby	1
Sharks:	
Tiger Sharks	7
Blue, School and Seven gilled sharks	3
All other sharks	5

Maximum of ten animals/fish of any one species

GARY CRYER TROPHY:

For the largest number of deer shot. As a tie breaker the most variety and if still equal, the most stags.

HENWOOD SMALL GAME TROPHY:

For the most points gained by shooting small game animals and birds with a limit of 50 points for any one species as per the small game points table.

BRUCE FLETCHER FISH TROPHY:

For the most points gained by shooting small game fish with a limit of 50 points for any one species as per the small game points table.

DAVID WILLIAMSON TROPHY:

Committee Award for notable bowhunting achievement of the year

TIGER LOCH-HEAD TROPHY:

For Literary Achievement, to be judged in original form by two judges appointed by the magazine editor, only stories published in the NZBS magazine up to and including the March issue are eligible for this trophy.

Points scored as follows:

Presentation	10
English	10
Bowhunting	50
Content (Interest)	30

NORMAN TAYLOR ROARING SHIELD:

For the deer roaring contest to be held for men at the Tournament

PINERIDGE SHIELD:

For the deer roaring contest to be held for women at the Tournament

JUNIOR DEER ROARING TROPHY:

For the deer roaring contest to be held for juniors at the Tournament

Roaring Trophy judging

The winner of the Norman Taylor Roaring Shield should be invited to judge the next year's competition but this should not be mandatory.

PHOTOGRAPHIC TROPHIES:

Entries for these close prior to the Tournament, as advised in the magazine, and should be sent to the Administration Officer with. The entries should have been taken within the preceding 12 months but some leeway is allowed for photos not developed in time for the previous competition. The Committee will take no responsibility for photographs but all care will be taken in use and returning to owners. For the following photograph sections, no print larger than 205mm x 150mm (8" x 6") will be accepted for competition, entries by members only with a maximum of two entries per section. No photographs taken outside New Zealand are eligible for the NZBS annual photographic trophies. Judging of entries will be done at the AGM by all members present.

CAMBRIDGE BUDDLE SHIELD:

For the best photo depicting wildlife taken in a hunting situation, ie not in Game Park, Game Farm etc, however no photographs taken with a remote camera (that meaning being left unattended to automatically take photos) can be entered in this competition.

LEN PURSER TROPHY:

For the best photo of bowshot game

EGMONT TROPHY:

For the best pictorial photo taken in a hunting situation, excluding wildlife and bowshot game

1.8 DOUGLAS SCORE MEASUREMENT

The measurement will be carried out by two measurers appointed by the Committee, at least one of whom must be an approved Douglas Score Measurer. They do not necessarily have to be members of the NZBS, however the actual measurement may be done prior to the Tournament if authorized by the Committee (eg when Trophy is to be mounted).

Pig tusks must be drawn and deer antlers should be attached to the full upper skull (note this includes the nose so the length of the skull can be measured for assistance in identifying deer species). However the measurers have the right to accept deer antlers not on a full skull if there is no doubt as to the species. Where there is any doubt the antlers may score as the lower valued species or be disqualified. All rules as per Douglas Scoring Handbook apply.

Velvet antlers shall only be scored if the antlers are hard. To allow a period of shrinkage, such heads shall be measured at the Official Tournament Measure.

Hybrid Deer

If a deer is positively identified as a hybrid (ie the result of a cross between two different species) the NZBS game system will be affected in two ways.

Ingerson Shield/Wakefield Cup/DOC Trophy competitions for best deer: These all use the Douglas Score Inter species comparison. For a hybrid the lower ranked conversion factor will be used, eg Red for Red/Sika cross.

Big Game Awards: A hybrid will not be considered a separate species for big game awards. The only time a game award will be presented for a hybrid will be where the Bowhunter has not shot either of the Parent species. In this case the Bowhunter will not receive a further game award when they next shoot one of the Parent species (ie if the sequence of game shot is Red/Sika hybrid, Sika, Red then game awards will be presented for the hybrid and for the Red only).

1.9 HOME RANGE AND NATURAL DISPERSION OF BIG GAME ANIMALS

The NZ Bowhunters Society will only accept claims for the following species of Big Game Animals from the specified areas with allowance for natural dispersion.

Species and Areas

Himalayan Tahr	-	Southern Alps
Chamois	-	South Island
Sambar Deer	-	Manawatu/Eastern BOP

Rusa Deer	-	Galatea/Northern Ureweras
Whitetail Deer	-	Stewart Island or Rees/Dart/Routeburn/Caples/ Greenstone
Sika Deer	-	Central Plateau/Kawekas/Kaimanawas
Wallaby	-	Waimate/Rotorua/Kawau Island/Between Lakes Wanaka and Hawea
New Zealand Wapiti	-	Within the Fiordland Wapiti Foundation block boundaries (see below)
Wild Sheep	-	Historic herds of truly feral sheep (see below)
Red Deer	-	See special rules below
Fallow Deer and Pigs	-	No restrictions as to home range

1.10 RULES REGARDING CLAIMS FOR RED DEER FROM OUTSIDE THEIR NORMAL KNOWN RANGE

(Red deer are already widely distributed apart for some areas such as Northland)

The Game Recording Officer or Committee will inform the hunter that this game claim was outside its normal known range.

Once informed the hunter involved should send in or supply as much supporting documentation as possible.

This claim must be supported by a letter from the property owner (or manager) or local Department of Conservation office. This letter to include the following information:

- That the hunter had permission or proper permits to hunt the property in question
- That the animal was from a feral self-sustaining breeding herd
- A brief history on when and how this herd was established
- Photographs or maps and as many witnesses signatures as possible

Committee members (or delegation) if it felt it was necessary should be able to visit the property in question and report back to the Committee at their next meeting.

The Committee reserves the right to hold a claim over until the following meeting for a final decision; this is to give Committee members not present and area vice-presidents a chance to comment. It could also be a chance for the hunter involved to gather the necessary letter and information to support their claim.

1.11 NEW ZEALAND WAPITI

Any deer claimed from within the Fiordland Wapiti Foundation block boundaries displaying any Wapiti characteristics will be classified as a New Zealand Wapiti. In the event a Red Deer Record Book Entry is claimed from this area the onus will be on the claimant to prove

there is no Wapiti influence.

1.12 WILD SHEEP

Wild Sheep will be eligible for the Record Book but will carry no game points, rules of fair chase for big game animals will apply. Wild Sheep can only be claimed from historic herds of self-sustaining and truly feral sheep. Relocated animals from these herds as well as domestic sheep running wild or their progeny do not qualify. The following areas have held historic herds of Wild Sheep in the past:

- Mohaka River Valley between the Te Hoe and Waipunga Rivers (Hawkes Bay)
- NE Ruahines, Ngaruroro River and Omahaki (Hawkes Bay)
- Arapawa Island (Marlborough Sounds)
- Wairau River Headwaters (Marlborough)
- Clarence River Headwaters (Marlborough)
- Waimakariri River / Oxford Forest (Canterbury)
- Waianakarua River (Otago)
- Waipori Gorge (Otago)
- Hokonui Hills (Southland)
- Main Chatham Island (Chathams)
- Pitt Island (Chathams)

1.13 SITE INSPECTION

If a game claim is called into question before the Committee and they require a site inspection to clarify matters this inspection must take place within three months of the matter being brought to their attention. This inspection is to be carried out by a Committee member or other Society member nominated by the Committee. Failing to comply will result in the game claim being rescinded.

2. NZBS RULES FOR: TOURNAMENT

2.1 NAME

The name of the Tournament shall be the New Zealand Bowhunters National Annual Tournament.

2.2 AIMS AND OBJECTIVES OF THE TOURNAMENT

To be held every King's Birthday weekend.

To allow bowhunters to gather and socialize

Presentation of annual Hunting trophies

The holding of the AGM to determine policy, consider remits and elect National Committee officers for the ensuing year.

To hold a field shoot catering primarily for hunting conditions and equipment. This will be a relaxed event but some competitive edge will be present and as such rules of competition will be necessary as are subsequently laid out.

Presentation of other annual awards and Tournament trophies

To provide a venue for the display of hunting trophies (antlers, skins, tusks etc) and photo albums and record books

2.3 LOCATION

Application to host a Tournament may be made at the AGM two years prior to the intended date of the Tournament and voted on at the AGM prior to the Tournament.

If the successful applicant is unable to run the Tournament the NZBS Committee may arrange for one of the unsuccessful applicants to do so, or failing this any other organization that is able to do this in the time available.

2.4 THE HOST ORGANISING COMMITTEE RESPONSIBILITIES

To provide:

Venue for a course or courses to be laid out in complete safety

Practice butts separate to course

Shelter in case of rain (suitable for the number of entrants)
Office for Tournament Secretary and helpers (eg caravan)
Venue for social and conduct of social
Venue for AGM
Details of all available accommodation within reasonable travelling distance of the various venues
Laying of course butts and erection of specialty targets: Targets will be the responsibility of the NZBS Committee but when laying out the butts the Committee should be mindful of (Ref Appendix 1) target face size, distance, shooting lanes, safety of the course and be able to recommend to the organizing committee where to place targets and general peg locations.
Provision of course captains to handle problems with the course/courses during the Tournament.
Pegs.

2.5 ENTRY

The NZBS Tournament is open to all financial NZBS members and to non-members on an equal basis except that perpetual NZBS Trophies cannot be won by non-members. The Committee has the right of refusal of any entry.

The NZBS hold no responsibility and all people attending the NZBS Tournament and associated functions do so at their own risk. While all care and attention will be paid to safety on the course, acts of god, freak accidents and personal foolishness cannot be provided for in any safety arrangements.

2.6 EQUIPMENT

Simulated Hunting Arrow must have fletching at least 12mm at highest point, of any material. The head of the arrow must be a removable field pile. On all but traditional equipment this should be removable for weighing if necessary.

Hunting Bow shall be defined as a longbow, recurve or compound bow that is hand held and hand drawn and that has no mechanical device to enable the hunter to lock the bow at full or partial draw (other than energy stored by the drawn bow no device to propel the arrow will be permitted).

To conform to the equipment commonly used by hunters only the following items can be used with a hunting bow:

Cushion/Berger button

A sight without magnification protruding not more than 150mm in front of the bow

A peep sight
A bow quiver
A hunting stabilizer of 300mm or less in length
A release aid

NOTE: In Traditional Division only longbows (ie with string only touching bow at the tips) may be used, without sights or stabilizers.

Equipment will be inspected prior to the shoot and anything not complying with the simulated Hunting Equipment provision will have to be changed to comply with the satisfaction of the Equipment inspectors or used in Ladies, Junior or Open division as appropriate.

2.7 DIVISIONS

COMPOUND – Compound 1 (unsighted) and Compound 2 (sighted). Must use Hunting bow and simulated hunting arrows.

SENIOR – Aged 60 years and over, can use any Hunting bow with simulated hunting arrows.

RECURVE – In recurve division only recurve bows may be used without sights or stabilizers. Must use Hunting bow and simulated hunting arrows.

LONGBOW – In Longbow division only longbows (ie, with string only touching bow at the tips) may be used without sights or stabilizers. Must use Hunting bow and simulated hunting arrows.

LADIES – Compound 1 (unsighted) and Compound 2 (sighted). May shoot any arrows from Hunting bow, Ladies may nominate to shoot in any other division providing they comply with those division rules.

JUNIOR – 16 years and under at closing date of Tournament. May shoot any arrows from Hunting bow. Juniors may also nominate to shoot in any other division providing they comply with those division rules.

CUBS—For Juniors aged 8—13 years who shoot from the Cubs peg. No equipment restrictions. Not eligible for the Junior Trophy or any other trophies while shooting from the Cubs peg, however Cubs may nominate to shoot from the regular pegs if they wish to compete for the Junior Trophy. Note that cubs will shoot last in any group they are in.

OPEN – For men and women – any appropriate archery equipment not covered by the Hunting bow and simulated hunting arrow categories. This division allows the use of rangefinders and binoculars and any combination of sights and stabilizers.

BOWHUNTER DIVISIONS – All entrants using a Hunting bow and simulated arrows are considered to be in a bowhunter division.

NO CROSSBOWS ALLOWED.

2.8 COURSE DETAILS

Specialty targets: Two shooters will generally shoot together from pegged positions.

Peg positions will be set at various distances appropriate to the target type and will seek to simulate hunting style shots. Foliage, trees and such may obscure the target requiring the archer to stretch, bend or kneel to see the target. Such items may not be moved.

Foot placement – both feet must be behind the shooting peg with one foot within 300mm of the peg.

All entrants are reminded that this is a Bowhunter tournament and shots may be from very awkward, wet or muddy situations.

Targets – will be of game animals currently hunted in New Zealand and will have three scoring zones being centre of lung, lung, and hair and feather line, with the lung zone placed where a shooter could achieve a killing shot. The body line will be placed allowing realistic hair and feather lines.

Scoring shall be on the cards provided for at the Tournament, the scores of all four members of each group to be recorded on the same card and two of these cards to be used by each group.

All arrows to be scored before being touched or removed from target

An arrow touching a zone line shall score the value of the higher zone. All cards to be signed by scorer and any alterations initialled.

2.9 ROUNDS COMMONLY SHOT

Two 2 arrow rounds (plus four specialty targets) on Saturday. One arrow from each of two pegs with colour sequence to be announced at Tournament. First hit scores. 20/15/10 (centre of lung/lung/hair and feather line) respectively from either of the pegs. Two missed arrows scores 0. The second peg must be a penalty shot, ie further away from the target or a position more difficult to shoot the target or both.

Two 3 arrow rounds (plus specialty targets) on Sunday. One arrows from each of red, white and blue pegs shot in sequence on targets with scores of 20/18/16, 14/12/10 and 8/6/4 (centre of

lung/lung/hair and feather line) respectively. First scoring arrow counts. Three missed arrows scores 0.

Specialty Targets

Five second snap: Target will be uncovered for five seconds then covered by a screen for five seconds. The target will be uncovered for four separate intervals of five seconds. Arrows must remain in the quiver and only nocked and drawn when the target is uncovered.

Twenty second snap: Arrows in quiver. Target will be uncovered for 20 seconds during which the shooter will attempt to shoot four arrows at the target.

Running Target: Arrows in quiver. The archer will then get 30 seconds to run from start peg to the shooting peg and attempt to shoot four arrows at the target. The run should be of about ten seconds to an average adult.

Moving Target: Arrow allowed to be placed on bow then a target will be run along a wire towards or past the archers during which they will shoot. Arrow allowed to be nocked for each of four passes.

Scoring on specialties. Only two zones will be on specialty targets. These being lung and hair and feather line, scoring 10 and 5 respectively (for each arrow in the zones).

Two shooters will generally shoot together from pegged positions.

These rounds may be varied by NZBS Committee.

2.10 TARGETS AND SHOOTING DETAIL

Recommended Bowhunters Target Specifications:

Target Types and Distances

Type 1	Rabbit/Possum	(7m + or -20%)
Type 2	Wallaby/Small Pig	(15m + or – 20%)
Type 3	Goat/Chamois	(20m + or – 20%)
Type 4	Fallow/Red Deer	(30m + or – 20%)
Type 5	Large Pig/Wapiti	(40m + or – 20%)
Four Specialty Specialties	- Moving, Running or Snap etc - Type 2 Targets	

2.11 GENERAL SHOOTING RULES

No binoculars, rangefinders or spotting aids allowed on course, with the exception of participants in the Open division. These shooters would shoot last in their group (except for cubs) and they would not be allowed to use their rangefinders or binoculars until everyone else in their group (not in that division) has shot and it is their turn to shoot. Furthermore they should keep distances/kill zones to themselves.

No practicing on course. No alcohol on course.

No broadheads on course. No hunting on course during Tournament.

Archers should endeavour to move from target to target without unnecessary delay and carry enough arrows to allow them to abandon lost arrows for later search and recovery after the round is finished if they cannot be speedily recovered during the round.

Non shooters will not be allowed past the assembly point without the approval of the Course Captain.

Any activity deemed to be unsportsmanlike may lead to an archer being expelled from the NZBS Tournament.

Any relevant place getters tied scores will result in a shoot off over targets of the type of round in which the scores were tied and will be a sudden death style shoot off.

These shooting rules to be displayed at the Tournament venue

2.12 TOURNAMENT PERSONNEL

Organising Committee: See 2.4

Course Captain: Generally from the host organizing committee, responsibilities include directing archers to targets; handle any complaints about the course.

NZBS President: Liaise with organizers, handle any disputes, hand out prizes, welcome any special guests, talk to the press but can also delegate any of these duties.

Tournament Secretary: Handle all entries, organize office/shop, recording scores and placings, and is in charge of paper work etc. (NZBS Committee appointed).

Equipment Inspectors: Shall inspect all archers' equipment prior to Tournament and make sure they are in the appropriate divisions (NZBS Committee appointed).

Specialty Target Operators: In charge of their operation and informing each group reaching the target on the rules of its operation (Host to provide). If a shortage of operators, groups should make themselves aware of the rules as they may have to operate.

Course Inspectors: In charge of laying out targets and making sure course is safe before shoot commences (NZBS Committee appointed).

Peg Officers: In charge of laying out pegs prior to shoot (NZBS Committee appointed).

Generally the senior or most experienced member of each group is in charge of the group's behaviour. Should make sure group moves quickly between targets and does not slow up Tournament. Should be familiar with rules and inform anyone if they are breaking rules or misbehaving. We expect groups to sort out their own problems but any serious breaches should be immediately reported to the person concerned and then a verbal report given to the President or Course Captain. Their action will depend upon the severity with the possible penalty being expulsion from the Tournament or in extreme cases the NZBS Committee may elect to expel them from the Society.

2.13 TROPHIES

Only NZBS members make take perpetual annual trophies. All winners and place getters of annual trophies shall receive the trophy or plaque allocated to that category.

Overseas bowhunters given honorary membership may win trophies but the trophies will remain in New Zealand. Engraving and upkeep are the responsibility of all recipients and they should ensure they get the trophy to the next NZBS Annual Tournament.

Loss or damage of trophies must be reported promptly to the Administration Officer.

2.14 TOURNAMENT TROPHY LIST

Only NZBS members (before participating) can win perpetual trophies.

SOUTH WESTLAND BOWHUNTERS TROPHY: Champion Compound Barebow division, highest aggregate score in Compound 1 division

BULLIVANT TROPHY: Champion Compound Sighted division, highest aggregate score in Compound 2 division.

ARROWHEAD ARCHERY TROPHY: Champion Senior division, highest aggregate score in the senior division (age 60 years and over).

PAUL SCHULTZ TROPHY: Champion Recurve division, highest aggregate score in the Recurve division.

BEN PEARSON TROPHY: Champion Traditional division, highest aggregate score in the Longbow traditional division.

DAVIDSON TROPHY: Champion Ladies Barebow division

LADIES SIGHTED TROPHY: Champion Ladies Sighted division

GARTH JACKSON MEMORIAL CUP: Junior Champion, highest aggregate score.

CUBS TROPHY: Cubs Champion, highest aggregate score.

HINCHO MEMORIAL TROPHY: Highest aggregate score in the open division.

COLIN CAMPBELL TROPHY: For the most improved bowhunter, scores to be judged from previous tournaments results. Only those who completed all rounds at the previous year's tournament in the bowhunter divisions are eligible for this trophy (must have shot in the same division both years).

METCALFE TROPHY: For married couples, highest aggregate score.

SID MITCHINER MEMORIAL TROPHY: Midway Cup. All archers are eligible for this trophy. All rounds to be completed at the Tournament.

LARA TERESA TROPHY: Top aggregate score, specialty targets for Ladies divisions.

NOEL FINAN TROPHY: Top aggregate score, specialty targets for Men's bowhunter divisions.

DENTON TROPHY: Top aggregate score, specialty targets for Junior and Cubs divisions.

BENTLEY-MACEY TROPHY: Top score Saturday all bowhunter divisions.

MCDONALD TROPHY: Top score Sunday all bowhunter divisions.

3. NZBS RULES FOR: Society

3.0 OFFICE HOLDERS RULES

3.1 PRESIDENT

Chairing and leading all meetings and gatherings of the Society, co-ordinating the work of the Committee and spokesman for the Society on all matters pertaining to policy or the Constitution.

Negotiate and strive for complete understanding of Society's recreational hunting needs with the Government departments, National Parks Board, and reserves for continued access and recreational bowhunting. Submit, where appropriate, documentation and proposals to relevant bodies.

Represent our Society at relevant National, International and local conferences. It is considered that personal attention to this is necessary, but a proxy may attend if the President is not available.

President is given authority to pay accounts up to \$300.00 prior to Committee approval. A list of these payments is reported to the next Committee meeting and endorsed. Accounts in excess of \$300.00 need Committee approval before commitment.

The date for the first Committee meeting after the Annual General Meeting shall be set by the President and advised to the Minutes Secretary. All other meeting dates set as per Constitution and advised in the meeting minutes.

3.2 IMMEDIATE PAST PRESIDENT

To pass over presidency after election of officers and to pass on all relevant information and documentation and to act in an advisory role to the President and Committee and shall hold office for one year.

3.3 ADMINISTRATION OFFICER

Receive all general correspondence on behalf of the Society and answer promptly, a task that must be carried out diligently if the Society is to remain active.

All correspondence relating to policy, publicity, liaison and game to be passed on to the appropriate officer for action or replied to after the Committee or appropriate officer referral

Dispatch all resale items and supplies paid for by members promptly.

Maintain a file of member's names and addresses.

Membership cards to be issued and clearly marked with the current year.

3.3.1 MINUTES SECRETARY

Take and circulate the minutes of Committee and AGM meetings. There will be no payment but postage and photocopying and all other expenses will be met by the Society. A file copy of minutes shall be kept by the Minute Secretary.

3.4 TREASURER

The Treasurer shall record income and expenditure and be guided by the auditor and Committee. Act as the NZBS financial director, responsible for advising the NZBS about the level of expenditure, or on the use of funds held.

Specific duties are:

The audited accounts shall be prepared by April 20th and presented to the next Committee meeting. The Committee should consider these accounts and recommend to the members a level of annual subscription to maintain future financial viabilities.

Immediately after the AGM the Treasurer and the Committee should consider the financial state of the NZBS for the coming year.

No payments are to be made except by cheque, all receipts to be banked intact.

Treasurer is given authority to pay accounts up to \$300 prior to Committee approval. A list of these payments is reported to the next Committee meeting and endorsed. Accounts in excess of \$300.00 need Committee approval before commitment.

At each regular Committee meeting the Treasurer reports on receipts and payments, it is the Treasurers duty to watch the level of spending generally and advise the Committee if it appears to be spending beyond its means.

The Treasurer is responsible for collecting all receipts, including the results of fund raising, functions, subscriptions etc. If the task is not done personally, the Treasurer should supervise collection in some way.

It is the Treasurers responsibility to keep an accurate record of members subscriptions and to administer the collection of subscriptions in accordance with the Constitution and ensure notice is placed in the magazine when membership is due and advise members via the magazine of their final magazine unless subscription is received. Subscriptions are due on the 30th September with one month's grace. Members not financial by the 30th October cannot claim game nor receive magazines. The date of receipt of the annual Society subscription and entry fee is on the passing of the money to the Treasurer or Committee member. Where mailed, the post marked date is deemed the date of receipt. In the cast of lost subscription, no game claims shall be forfeited, at the Committees discretion.

Receipts shall be issued for all monies received and payments only made against accounts received, which shall be held for audit.

For specific projects or functions the Treasurer may prepare a special budget.

A budget shall be prepared for the Annual Tournament in conjunction with the Tournament Committee.

The Treasurer checks the monthly bank statements and any charges made setting them against the records kept by the Society. If the Society is holding substantial funds the Treasurer may suggest investment.

The Treasurer shall prepare the Society records for the Auditor, at least to the extent of annualized inwards and outwards cash books, bank reconciliations, valued stock sheets, asset records and balance sheets.

It is the Treasurers responsibility to fill all requirements laid down in the Incorporated Societies Act and other relevant legislation.

3.5 MAGAZINE EDITOR AND MANAGER

Collect all relevant information from members, minutes and correspondence for compiling into a magazine (minimum of four issues per year) to keep members informed of the Society's activities.

Obtain from the Administration Officer an up to date file of financial members and addresses and post magazines to all who qualify.

Arrange compiling, printing and posting of magazine.

To seek advertising to reduce cost to the Society

To arrange judges for the literary award, collate judge's returns and report to the Administration Officer (confidentially).

To seek stories and articles for the magazine

To place material and notices in the magazine if directed by the Committee

Publish results of Remits in the magazine immediately following the Tournament.

Articles and stories which are supplied for publication for the magazine can only be used elsewhere with contributor's permission.

3.6 PUBLICITY AND SOCIAL MEDIA MANAGER

Promotes NZBS, who we are and what we offer

Recommends, develops and manages social media strategy and platforms

Encourages members to contribute and share material

Co-ordinates sponsorship initiatives for NZBS

3.7 AREA VICE PRESIDENTS

The role of this office is primarily promotion of bowhunting in their area.

To advise the Committee of any changes pertaining to hunting in their area

To organize for their area transport to stay in the bush hunts whenever possible

Where possible to arrange junior sponsorship

Advise members in their area the aims and objects of the Society and to assist new members with queries regarding awards systems, gear etc to the best of their ability.

To liaise with relevant archery groups in their area

To act as proxy for the President or Committee representative in their area if required

To keep members informed of Society's activities and Committee work/decisions as per the minutes.

To liaise amongst their members and report members views to Committee.

To actively encourage recruitment of new membership to the Society

3.8 GAME RECORDING OFFICER

Record all Big and Small Game for the members of the Society.

Maintain an accurate list of game claimed and awards for all members.

To authenticate as far as possible all game claims, that members are financial and Code of Ethics and Fair chase rules complied with.

To answer all correspondence related to game.

To present a game report at each Committee meeting detailing all big and small game claimed, record book entries, and game awards presented.

To provide an up to date game report to each magazine

To recommend to the Committee changes to game awards or rules to take into account changing circumstances pertaining to game recognized or availability.

For the Annual Tournament to advise the Tournament Secretary details of annual game placings, for most big game, most small game, most deer, most fish, most big game species, most small game species, Junior Bowhunter of the Year and Bowhunter of the Year

To report annual game statistics to the AGM

3.9 AUDITOR

To audit the Society records paying particular attention to cash receipts, payments and that payments have been authorized by the Committee.

The Auditor should be either a member of the NZ Society of Accountants or someone with accounting skills who is clearly independent of the general Committee.

3.10 CUSTODIAN PHOTO ALBUMS AND RECORD BOOKS

To maintain the record books from claims as advised by the Game Recording Officer

Maintain photo albums recording the activities of the Society and membership.

To keep safe these valuable records on behalf of the members and the Committee

Ensure that photo albums and record books are available for display at the annual Tournament.

Photos provided for use in NZBS photo album, record books and magazine can only be used elsewhere with contributors permission.

3.11 COMPLIMENTARY TICKETS

The President and Tournament Secretary have free entry to the Tournament social for themselves and partner. Other free social tickets for the Tournament are property owners, Host Club Presidents and partners.

3.12 WEBSITE MANAGER DUTIES

To update & maintain the Big Game and Fish Records. To update & maintain pre Tournament information and post Tournament results. To update & maintain Koi Carp Classic information and results

To update the NZ Bowhunter Magazine web page as each new issue is published. The Magazine Editor is to supply the latest cover photo prior to the magazine post out.

To update the annual game statistic's report post tournament.

To add additional information to the website as requested by the committee or relevant committee executive provided full and complete information is supplied to the Website Manager.

To maintain regular updates of any time sensitive material

To create new and maintain existing web pages where needed and keep the overall appearance of the NZBS website looking fresh.

When intending to use specific personal information, photographs, or literature that will be open to view to the public, it is the responsibility of the Website Manager to seek approval from the individual or rightful owner of that material before proceeding.

The Website Manager has no right to post personal views or comments on the NZ Bowhunters Society website. No use of coarse language allowed on the website.

No distasteful photographs with excessive blood or gore to be used. If unsure, the Website Manager must seek comment or approval from the committee before proceeding.

To reply to queries made to the website or direct them to the appropriate person.

NEW ZEALAND BOWHUNTERS SOCIETY

CONSTITUTION

NEW ZEALAND BOWHUNTERS SOCIETY INCORPORATED CONSTITUTION

1. Name

The name of the Society shall be “New Zealand Bowhunters Society Incorporated” hereinafter referred to as “the Society”. The letters NZBS shall be recognized as the official abbreviation of the New Zealand Bowhunters Society Incorporated.

2. Registered Office

The registered office of the Society shall be at the premises of the Administration Officer.

3. Objects

The objects for which the Society is established are:

- 3.1 The promotion, encouragement and advancement of the sport of bowhunting, bush craft and the like and the provision for the members of facilities for the same.
- 3.2 The fostering of the preservation and protection of native fauna and flora.
- 3.3 The settlement of questions referred to the Society, the repression of abuses in connection with bowhunting, and the encouragement of respect for private property, Crown land and National Parks.
- 3.4 Federation and/or associations with branches, persons, and bodies interested in bowhunting.
- 3.5 The management so far as practicable of bowhunters in New Zealand, the promulgation of laws and regulations governing same and the conduct of members engaged therein.
- 3.6 The representation of New Zealand Bowhunters in their relations with overseas sportsmen.
- 3.7 Association with other groups involved in national and international sporting affairs.

4. Membership

- 4.1 The Society recognizes various types of membership.
- 4.2 Full Membership – Full membership is granted to individuals upon application

and acceptance by the Committee, and settlement of the requisite fees and dues. The society retains the right to refuse an application or renewal at the Committee's discretion at any Committee meeting.

Full members shall be entitled to:

A membership card

Regular issues of the Society's publication

Participate in the Society's game award system

Speak and vote at General Meetings of the Society

Hold office at any level of the Society

4.3 Honorary Membership for Life

The Society may grant Honorary Membership for Life to any individual in recognition of extraordinary service. Such membership will entitle the recipient to the right to attend General Meetings and to speak, but not to make motions, vote nor receive game awards.

4.4 Life Membership

This may be granted to any member whom the Society so desires to honour. Life Members shall be exempted annual membership subscriptions and have all the privileges of Full Membership. Nomination shall be submitted by the Committee with full citation at the Annual General Meeting (AGM) for ratification. Any member who has given many years outstanding service to bowhunting shall be eligible for Life Membership of the Society.

4.5 Sponsored Junior Membership

The minimum age for acceptance into the NZBS is eight years of age.

For juniors aged 14 to 16 years a sponsor is required who is a senior financial member (18 years of age or over) and is willing to take full responsibility and guide the junior in following our code of ethics, indicating this by countersigning their application form. Game claim forms must be witnessed by the sponsor.

In addition, for juniors aged 8 to 13 years, the sponsor must be present during all bowhunting activities. No game is to be claimed unless the sponsor is personally there to witness and help with the taking of the game.

4.6 Family Membership

Family Memberships are available to one or two senior members plus any number of junior members aged 8 to 16 years in the same family. All family members will have full membership privileges except that the family will only receive one copy of the Society's publication. The annual Family Subscription will be equivalent to two individual Subscription fees.

5. Entry Fee, Subscriptions

New members pay an Entrance fee which covers to 30th September. At this time, Annual Subscriptions are due for the next year. Entrance Fee and Annual Subscriptions to be set by Annual General Meeting.

(b) A discount of 50% of the Entrance fee will be given to any new member joining after 30th June.

One month's grace will be given for membership renewal.

6. Cessation of Membership

Any members may resign from membership by giving to the Administration Officer notice in writing of their intention to that effect and by paying up fees subscriptions or levies due. All resignations must be accepted by resolution of the Committee.

The Committee may at any time invite any member to resign within a specified time for acting in such a manner as may bring discredit on the Society or its members, for breach of the Constitution or Rules of the Society, or for serious misconduct.

In default of resignation the member concerned may submit the subject of their expulsion to a special Committee Meeting to be held within three calendar months of such letters. At such meeting the member whose expulsion is under consideration shall be allowed to offer an explanation or defence either verbally or in writing.

If thereupon five-sevenths of the Committee present and voting shall vote for expulsion the members status shall terminate.

In the event of the member ignoring all communications, the Committee may vote for expulsion. If thereupon five-sevenths of the Committee present and voting vote for expulsion, the member's status shall terminate.

7. Organisation

7.1 Officers

Officers and Honorary Officers must:

1. Act in good faith and in the best interests of the society.
2. Exercise powers for proper purposes only.
3. Comply with the Act and the society's Constitution.

4. Exercise reasonable care and diligence.
5. Not create a substantial risk of serious loss to creditors.
6. Not incur an obligation the officer doesn't reasonably believe the society can perform.

All Officers must be 16 years of age or older and must consent, and certify, in writing, to the society that they are not disqualified. A person is disqualified from being an officer if they are —

- currently bankrupt
- prohibited from being a director or promoter of a company
- disqualified from being an officer of a charitable entity
- convicted and sentenced for certain offending within the last 7 years (for example, crimes involving dishonesty, tax evasion, and money laundering)
- subject to particular orders in New Zealand and overseas (for example, a banning order issued by the Court)
- unable to comply with any qualifications for officers contained in the constitution.

The Officers of the Society shall be: President, Immediate Past President, Minutes Secretary, Website Manager, Treasurer, Magazine Editor, Game Recording Officer, Custodian Photo Albums and Record Books, Publicity and Social Media Manager and General Committee Members as specified in paragraph 8.3

7.2 Area Vice Presidents

Area Vice Presidents may be elected annually to represent the interests of members in the regions but do not hold the status of Officers.

7.3 The Committee

The Committee is the Administrative body of the Society. To it belong all powers that are not specifically excluded by the Constitution. Any member has the right of attendance at Committee Meetings, to speak and to be heard, but does not enjoy rights of interjection or vote. The following Officers shall attend or apologise at all meetings: President, Minutes Secretary, Treasurer, General Committee Members.

The following may attend with full Committee status: Immediate Past President, Area Vice Presidents, Website Manager, Publicity and Social Media Manager, Magazine Editor, Game Recording Officer and Custodian Photo Albums and Record Books.

Committee members have a duty to declare any actual, perceived or potential conflicts of interest if they become aware of it when any matter is being considered by the Committee.

7.4 Honorary Officers

- (a) Auditor
- (b) Patron

7.4 Office holders duties are as defined in the separate document entitled "Office Holders

Rules". Such document to be continually reappraised and evolved by the Committee, and form an integral part of the Society's Rules.

8. Appointment and Dis-Appointment

8.1 Appointment

Appointment is by normal process of nomination, seconding and majority vote at AGM.

The Office of Immediate Past President shall hold office for a period of one year.

8.2 Nomination of Officers, except General Committee Members

By nominations prior to the closing date as per notification in the official publication, nomination forms (along with notification of time and place of nomination) shall be mailed to members at least one month prior to closing date.

Failing nominations, positions may be filled from the floor at AGM.

8.3 General Committee Members

The AGM may vote to give the Committee the power to co-opt General Committee Members. Failing this up to five General Committee Members shall be elected, with nominations to come from the floor at the meeting.

8.4 Voting for Officers

A secret ballot will be held for election of officers where more than one member is nominated.

8.5 Where only one nomination is required this person shall be elected automatically unless there is a request for a vote which will take the form of a secret ballot.

8.6 Dis-Appointment of Officers

By written resignation, ratified by the Committee, consistent with the process outlined in 8.7.

The Committee may at any time invite a fellow officer to resign within a specified time for acting in a manner as may bring discredit on the Society or its members, for breach of the Constitution or Rules or non-performance of duties, and criminal or civil offences which in the opinion of the Committee give cause for instigation of dis-appointment procedures.

In default of resignation from office, the officer concerned may submit the subject to a special Committee Meeting to be held within one calendar month of such letters. At this meeting the officer under

consideration shall be allowed to offer explanation and defence either verbally or in writing. If thereupon five-sevenths of the Committee present and voting shall vote for dis-appointment, that person shall forthwith cease to hold office.

In the event of the officer ignoring all communications, the Committee shall vote for that person's dis-appointment. If there upon five-sevenths of the Committee present and voting shall vote for that person's dis-appointment, they shall cease to hold office.

The Committee has power to fill vacated offices as and where they occur.

8.7 Resolving Disputes

8.7.1. How complaint is made

1. A member or an officer may make a complaint by giving to the committee (or a complaints subcommittee) a notice in writing that —
 - a. states that the member or officer is starting a procedure for resolving a dispute in accordance with the society's constitution; and
 - b. sets out the allegation to which the dispute relates and whom the allegation is against; and
 - c. sets out any other information reasonably required by the society.
2. The society may make a complaint involving an allegation against a member or an officer by giving to the member or officer a notice in writing that —
 - a. states that the society is starting a procedure for resolving a dispute in accordance with the society's constitution; and
 - b. sets out the allegation to which the dispute relates.
3. The information given under subclause 1b. or 2b. must be enough to ensure that a person against whom an allegation is made is fairly advised of the allegation concerning them, with sufficient details given to enable them to prepare a response.
4. A complaint may be made in any other reasonable manner permitted by the society's constitution.

8.7.2. Person who makes complaint has right to be heard

1. A member or an officer who makes a complaint has a right to be heard before the complaint is resolved or any outcome is determined.
2. If the society makes a complaint —
 - a. the society has a right to be heard before the complaint is resolved or any outcome is determined; and
 - b. an officer may exercise that right on behalf of the society.
3. Without limiting the manner in which the member, officer, or society may be given the right to be heard, they must be taken to have been given the right if —

- a. they have a reasonable opportunity to be heard in writing or at an oral hearing (if one is held); and
- b. an oral hearing is held if the decision maker considers that an oral hearing is needed to ensure an adequate hearing; and
- c. an oral hearing (if any) is held before the decision maker; and
- d. the member's, officer's, or society's written statement or submissions (if any) are considered by the decision maker.

8.7.3. Person who is subject of complaint has right to be heard

1. This clause applies if a complaint involves an allegation that a member, an officer, or the society (the respondent) —
 - a. has engaged in misconduct; or
 - b. has breached, or is likely to breach, a duty under the society's constitution or bylaws or the Incorporated Societies Act 2022; or
 - c. has damaged the rights or interests of a member or the rights or interests of members generally.
2. The respondent has a right to be heard before the complaint is resolved or any outcome is determined.
3. If the respondent is the society, an officer may exercise the right on behalf of the society.
4. Without limiting the manner in which a respondent may be given a right to be heard, a respondent must be taken to have been given the right if —
 - a. the respondent is fairly advised of all allegations concerning the respondent, with sufficient details and time given to enable the respondent to prepare a response; and
 - b. the respondent has a reasonable opportunity to be heard in writing or at an oral hearing (if one is held); and
 - c. an oral hearing is held if the decision maker considers that an oral hearing is needed to ensure an adequate hearing; and
 - d. an oral hearing (if any) is held before the decision maker; and
 - e. the respondent's written statement or submissions (if any) are considered by the decision maker.

8.7.4. Investigating and determining dispute

1. The society must, as soon as is reasonably practicable after receiving or becoming aware of a complaint made in accordance with its constitution, ensure that the dispute is investigated and determined.
2. Disputes must be dealt with under the constitution in a fair, efficient, and effective manner.

8.7.5. Society may decide not to proceed further with complaint

Despite the clause 'Investigating and determining dispute' above, the society may decide not to proceed further with a complaint if —

- a. the complaint is trivial; or
- b. the complaint does not appear to disclose or involve any allegation of the following kind:
 - i. that a member or an officer has engaged in material misconduct;
 - ii. that a member, an officer, or the society has materially breached, or is likely to materially breach, a duty under the society's constitution or bylaws or the Incorporated Societies Act 2022;
 - iii. that a member's rights or interests or members' rights or interests generally have been materially damaged;
- c. the complaint appears to be without foundation or there is no apparent evidence to support it; or
- d. the person who makes the complaint has an insignificant interest in the matter; or
- e. the conduct, incident, event, or issue giving rise to the complaint has already been investigated and dealt with under the constitution; or
- f. there has been an undue delay in making the complaint.

8.7.6. Society may refer complaint

1. The society may refer a complaint to —
 - a. a subcommittee or an external person to investigate and report; or
 - b. a subcommittee, an arbitral tribunal, or an external person to investigate and make a decision.
2. The society may, with the consent of all parties to a complaint, refer the complaint to any type of consensual dispute resolution (for example, mediation, facilitation, or a tikanga-based practice).

8.7.7. Decision makers

A person may not act as a decision maker in relation to a complaint if 2 or more members of the committee or a complaints subcommittee consider that there are reasonable grounds to believe that the person may not be —

- a. impartial; or
- b. able to consider the matter without a predetermined view.

9. Meetings

9.1 Annual General Meeting

The Annual General Meeting of the NZBS will be held during the period of the National

Annual Tournament and at the same locality. The dates and times for the AGM will be fixed by the Committee in consultation and mailed to members at least one month prior to the AGM. Quorum for the AGM shall be 15% of total Society membership as at closing date of the National Annual Tournament.

The business of the AGM will be:

- Welcome
- Apologies
- Confirmation of previous AGM Minutes
- Presidents Report
- Treasurers Report
- Magazine Report
- Publicity and Social Media Manager Report
- Game Recording Officers Report
- Election of Scrutineers
- Election of Officers
 - President
 - Immediate Past President
 - Minutes Secretary
 - Treasurer
 - Publicity and Social Media Manager
 - Game Recording Officer
 - Custodian Photo Album and Record Books
 - Magazine Editor
 - Website Manager
- Election of Area Vice Presidents
- Power to Co-opt General Committee Members
- Election or Confirmation of Honorary Officers
 - Patron
 - Auditor
- Consideration of Remits
- Tournament Venue
- Notification of bids for future Tournaments
- General business – recommendations to the Committee
- Vote of Thanks
- Closure

9.2 Regular Committee Meetings

The meeting date and venue shall be set by consensus under the chairman of the previous meeting or failing that as called by the President.

In the event of emergency any three Committee Members can call for a Special Committee Meeting which shall give all Committee Members due notice.

Quorum for Committee Meeting: two of the following: President, Minutes Secretary, Treasurer, Magazine Editor, Website Manager, Game Recording Officer, Custodian Photo Album and Record Books, Publicity and Social Media Manager, plus sufficient Committee members to make up a total of at least five.

Notification of Meetings to be at least seven days

9.3 Extra-Ordinary General Meeting (Postal)

If the Committee requires the resolution of an issue that would normally be handled by the AGM, a postal ballot may be called. A description of the issue along with postal ballots is to be mailed to all voting members. These shall be returned, by the time allotted, to the Administration Officer who will deal with these as instructed by the Committee.

10. Voting

10.1 Voting Qualifications

Voting shall be limited to financial members. Honorary members may speak to a motion but not vote.

10.2 Voting at Meetings

Votes at both Committee and Annual General Meetings may be registered by:

Voice

A show of hands

Secret ballot if requested by any member

10.3 Questions shall be resolved by a majority vote of eligible members present, except in the matter of alteration of Constitution which shall require a majority of two thirds eligible members present.

No vote shall be taken without formally moved, seconded and discussed. In the event of a voting deadlock, the issue may be further discussed with a view to: breaking the deadlock, deferring for further investigation, seeking added member participation. The Chairman (Presiding Officer) does not have recourse to a casting vote, except for the election of officers.

11. Remits

These are used to notify members of the business to be decided at the Annual General Meeting. Notice of the closing date for remits shall be given in the official publication mailed not less than one month prior to their closing date.

The Committee, on receipt of remits may discuss and add recommendations but cannot change the text of the remit so received.

All remits must conform with our Code of Ethics and the judicial laws of New Zealand as they apply to Bowhunting.

All remits will be published to members through the official publication mailed prior to the AGM.

Remits to be considered by the AGM should be supported and signed by five financial members.

12. Common Seal

The Common Seal of the Society shall be in a form approved by the Committee and shall be kept in the custody of the Minutes Secretary. Such seal shall be affixed to deeds or similar documents by a resolution of the Committee. Applications of the Seal shall be attested by two members of the Committee and the Minutes Secretary or President.

13. Finance

13.1 The financial year of the Society shall commence on the 1st day of April of each year.

13.2 All cheques drawn upon the Society bank account shall have two signatures: the Treasurer and/or President plus any other authorised member. Cheques and other negotiable instruments to be paid into any Society bank account may be endorsed by the Treasurer or any authorized member.

13.3 The Committee shall have power to operate banking accounts and may delegate any of this authority to such of its members as it shall from time to time determine.

13.4 Expenditures and payments shall be authorized by the Committee.

13.5 The Accounts of the Society shall be audited by a competent person(s) appointed at the AGM.

13.6 Investments. Surplus cash funds may be deposited in bank term deposits. Other investments shall be authorized by a General Meeting.

14. Rules

Such matters concerning the operation of the Society as are not specifically covered by the Constitution may be included in the Rules. The Rules shall be drawn up by the Committee and shall be in such printed form as the Committee may determine.

They may be added to, altered or rescinded by the Committee at any time subject to ratification by the Society at the next General Meeting. The Rules shall be binding upon members.

15. Interpretation of Rules

If at any time matters arise that are not provided for in the Rules or in the interpretation of them, the same shall be determined by the Committee, whose decision shall be final, subject only to review by or direction by the Society at the next General Meeting.

16. Indemnity

The officers of the Society and each and every one of them respectively shall be fully indemnified by the Society against any loss or damage caused by liability incurred by any person or body by reason of or in connection with any act properly done or omitted in the performance of the official duties of the said officers.

17. Winding Up

In the event of winding-up, assets shall be disposed of as may be determined by the Society. Money remaining after payment of debts and liabilities shall be disposed to another Incorporated Body for such community, or recreation purposes as the members of the Society may decide.

No addition to or alteration of clause 17, Winding Up, shall be approved without Inland Revenue Departments approval.

18. Copy of Rules

An up to date copy of this Constitution and Rules shall be maintained on the Societies website.

Any existing member, upon request, shall be supplied with a printed copy of this Constitution and the Rules.